

May 11, 2017

The Board of Education of the County of Kanawha met in Regular Session on Thursday, May 11, 2017, at the Board of Education Building, Charleston, West Virginia. The meeting was called to order by Board President Jim J. Crawford at 6:00 p.m.

**PRESENT**

Jim J. Crawford, President  
Ryan White, President Pro Tem  
Ric Cavender  
Becky J. Jordon (via phone)  
William P. Thaw (via phone)  
Ronald E. Duerring, Secretary

Debra J. Lewis, Recording Secretary

**ADMINISTRATIVE STAFF**

Tom Williams, Deputy Superintendent  
Jane Roberts, Assistant Superintendent, Elementary  
James W. Withrow, General Counsel  
Carol Hamric, Executive Director, Human Resources  
Lisa Wilcox, Treasurer, Budget & Finance  
Terry Hollandsworth, Executive Director, Maintenance & Energy Management  
Leah Sparks, Executive Director, Technology  
Kate Porter, Asst. Superintendent, Special Education & Student Support Services  
Briana Warner, Communications Director  
Stan Keller, Director, Accounting  
Lou Maynus, Assistant Superintendent, Middle Schools  
Melissa Ruddle, Assistant Superintendent, Curriculum & Instruction  
Bob Calhoun, Executive Director, Elementary Education  
Charles Wilson, Executive Director, Facilities, Planning & Management  
Mark Milam, Assistant Superintendent, Secondary & Career-Technical Education

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Board President Jim J. Crawford.

## **APPROVAL OF MINUTES**

- A. March 27, 2017 - Special Session
- B. March 28, 2017 - Special Session
- C. April 3, 2017 - Special Session
- D. April 3, 2017 - Special Session
- E. April 18, 2017 - Statutory Session
- F. April 20, 2017 - Regular Session
- G. April 24, 2017 - Statutory Session

There being no corrections, deletions or amendments, the minutes stand approved as submitted.

## **PRESENTATIONS**

- A. Perfect Attendance-Joseph Clark, South Charleston High School

Dr. Duerring-Tonight we are honored to recognize a student from South Charleston High and that is Joseph Clark. He attended Ruthlawn Elementary, South Charleston Middle and South Charleston High. He is top in his senior class with a 4.83 GPA. He will receive an International Baccalaureate Diploma. He is a National Merit Scholar. He is one of two students from the State of West Virginia to be selected to attend the National Youth Science Camp this summer. From Kindergarten to 12<sup>th</sup> grade he has had perfect attendance. He will be attending the University of Kentucky in the fall and studying computer engineering. We are very proud of you.

## **PRESENTATIONS (continued)**

### **B. 2017 WVASSP Assistant Principal of the Year-Dr. Melanie White, Sissonville High School**

Dr. Duerring-Dr. White is the Curriculum Assistant Principal at Sissonville High School. She graduated from Liberty University with a Social Science Degree before attending Marshall University and obtaining a Master's Degree in Leadership Studies and a Doctorate Degree in Curriculum and Instruction. What I do know about Dr. White is that she does take her job very seriously and she does care greatly about the students and how she can help them reach their potential. We are very proud of you. Congratulations.

Dr. White-I really do love students and being at Sissonville has been a wonderful opportunity. I have been there for 6 years now as an Assistant Principal. We have seen our AP Program grow, our Dual Credit enrollment grow, our CTE Program grow and I'm really excited to be a part of that. I just want to thank everyone for this award. I hope to work with other Assistant Principals in WV so that they can copy some of the things we have done in our school and be able to be successful like we are.

### **C. PRO Officer Recognition**

Keith Vititoe-I would like to thank the Board and Dr. Duerring for the opportunity to make these presentations this evening. You may not realize how much support we get from our local law enforcement agencies and we think it's important for us to publically recognize them so they know they are appreciated. They provide training and guidance in the schools. They are mentors and good role models. Young people need to see that. I will call them up individually. We will start out with the Charleston Police Department. First on the list is Lt. Scott Blankenship. He provides security for our board meetings. He is also the Special Events Coordinator for the Charleston Police Department. Next is Sgt. Paul Perdue. He is the Community Services Bureau Supervisor. He handles all of the community policing efforts and he is responsible for the Prevention Resource Officers in our schools. Next is Cor. Robert Brown from the Charleston Police Department. Not only does he support Capital High School but all the city schools in that area.

## **PRESENTATIONS (continued)**

Unfortunately he will be leaving and retiring and he will be greatly missed. Corp. Stacy Loftis is stationed at Stonewall Jackson Middle School but he supports other schools as well. Corp. Gary Daniels is stationed at GW High School and supports other schools in that area as well. Next we would like to consider the officers from the Kanawha County Sheriff's Office. Captain R. P. Boone. He is the supervisor over the PRO Officers for the Sheriff's Office but he also handles all the Special Events for them. Next we have Sgt. Brian Hall. He is co-stationed at Hoover and Elkview Middle and has all the Elk River Schools. Sgt. Paxton Lively is stationed at Sissonville High and also supports all the schools in Sissonville and the Cross Lanes area. Unfortunately we are going to lose him to another assignment after this school year. Corp. Rich Lane is stationed at Riverside High School. Lt. Stan Miller from the South Charleston Police Department handles South Charleston High School and the South Charleston city schools. Lt. George Rader from the Dunbar Police Department is stationed at Dunbar Middle school and supports the schools in the City of Dunbar. Patrolman Ray Blake is with the Nitro Police Department. He was named PRO Officer of the Year two years ago for the entire State of WV. Patrolman John Puffinbarger is from the St. Albans Police Department. He is stationed at St. Albans High School and the St. Albans Schools. Sgt. Chuck Buttrick is from the Marmet Police Department. He is not officially a PRO Officer at Marmet Elementary but he is there every single day.

Dr. Duerring-We appreciate everything that you do for us. We are more than thankful.

## **REPORTS**

- A. Kanawha County Travel Reimbursement for April 2017 (Enclosure 132)
- B. Monthly Financial Report (Enclosure 133)
- C. Attendance Report

Carol Hamric-This is your 3<sup>rd</sup> quarter absences.

## **REPORTS (continued)**

### D. Maintenance Report

Terry Hollandsworth-The flood continues to hamper our efforts. It has reduced our total cycle time as well as our on-time delivery. We have started our own safety committee in our Maintenance Department and we are working on improving safety training for our employees. Energy management continues to improve. Our preventative maintenance program is doing well and we are growing it continually.

Mr. White-Is the HVAC at Piedmont fixed? Terry Hollandsworth-No, we are hoping to get the crane in tomorrow to take the old compressors off and put the new ones on. Mr. White-Is this a permanent fix? Terry Hollandsworth-It's like replacing a motor in the car, if it's an old car you will have to replace something later on.

### E. Construction Report

Chuck Wilson-At Andrews Heights there is a lot of work going on. We are running the electrical and mechanical feeds.

Mr. Crawford-Are we on target to finish by the time school starts? Chuck Wilson-We will be able to house children but there is still going to be some things that need to be done. Mr. Crawford-is there any indication from the PSD when they will have the sewers ready? Chuck Wilson-They said they won't be there until after the project is done.

Chuck Wilson-At Carver we are reviewing bidding documents and hope to get that out soon. At Cedar Grove we are working on bid specifications. We are gearing up for a little work on the Hayes Bridge this summer. We have a project coming up at Grandview where we will stabilize the creek. In June we will hear from the SBA about the windows at the Horace Mann MIP Project. There are a number of flood projects going on. We are also about done with our demolition bids. We are putting fencing around the base of the portables at Bridge. On the portables at Elkview a lot of work is going on. We are running systems for telephone, internet, etc. now.

## **REPORTS (continued)**

Mr. White-Where are we on the design for Hoover? Chuck Wilson-It's been basically held up by a number of agencies that have to review that. We are hoping to get it on the May 17<sup>th</sup> agenda. Mr. White-How long will it take? Chuck Wilson-It will be about a year for the design.

Mr. Cavender-Can you briefly update us on the mercury spill at Stonewall Jackson Middle? Terry Hollandsworth-It's all been cleaned up.

### F. Legal Report

None

### G. Board Reports

None

NOTE: Mrs. Jordon left the meeting via phone at 6:30 p.m.

## **PERSONNEL**

### A. Personnel Agenda for May 11, 2017 (Enclosure 134)

Mr. Ryan White moved: The Board approve the Revised Personnel Agenda as included in Enclosure 134. Motion was seconded by Mr. Ric Cavender and carried 4-0.

## **DELEGATIONS**

Fred Albert, President of AFT Kanawha-We had a day back in the fall called Walk into School. We gathered on the parking lot with staff, community, parents, etc. to walk into the school showing that we have a concentrated effort to support public education. Tonight it gives me pleasure to present to Valery Harper and Bill Denham, from Riverside High School, a check in the amount of \$1,500.00 to use for the food pantry at the school. We want to give you this check to show you that we support what you are doing there.

## **NEW BUSINESS**

### **CONSENT**

Mr. Ryan White moved: The Board approve the following CONSENT Items A-C. Motion was seconded by Mr. Ric Cavender and carried 4-0.

A. Approval of Bills for April 2017 (Enclosure 135)

Approval of the payment of bills for the month of April 2017 in the amounts of \$18,910,629.03 for the Current Expense Fund and the Special Revenue Fund; \$452,301.25 for the KCS Public Library Excess Levy Fund; \$407,626.06 for the Permanent Improvement Fund; \$665,312.79 for the Public Library Fund; and \$1,729,879.48 for the RESA Fund as reflected in Enclosure 135.

B. Budget Supplements & Transfers (Enclosure 136)

Approval of budget supplements and transfers as reflected in Enclosure 136.

C. Out-of-State Travel Requests (Enclosure 137)

Approval of the Out-of-State Travel Requests as contained in Enclosure 137.

## **OTHER NEW BUSINESS**

A. Financial Project Manager Job Description (Enclosure 138)

Mr. Ryan White moved: The Board approve the Financial Project Manager Job Description as shown in Enclosure 138. Motion was seconded by Mr. Ric Cavender.

Mr. Thaw-This job will be paid for by the feds and will last only as long as the job is going on and after that it will be done away with, is that correct? Dr. Duerring-Yes, that is correct.

The above motion carried 4-0.

## **OTHER NEW BUSINESS (continued)**

### B. Annual Financial Statements (Enclosure 139)

Mr. Ryan White moved: The Board approve the audited annual financial statements of Kanawha County Board of Education for the fiscal year ended June 30, 2016. These financial statements were audited by Sullivan & Webb, CPAs. Motion was seconded by Mr. Ric Cavender and carried 4-0.

### C. Wide Area Network Service (Enclosure 140)

Mr. Ryan White moved: The Board approve a contract for Wide Area Network Service in the amount of \$493,199.40 to Suddenlink Communications as per Bid #17-144 as shown in Enclosure 140. Motion was seconded by Mr. Ric Cavender and carried 4-0.

## **QUESTIONS/ANSWERS**

None

## **ESTABLISHMENT OF MEETING DATES**

- A. Thursday, May 11, 2017, 6:00 p.m.-Regular Session
- B. Tuesday, May 23, 2017, 12:00 Noon-Statutory Session (Approval of the Proposed Budget)
- C. Monday, June 5, 2017, 4:00 p.m.-Special Session
- D. Thursday, June 15, 2017, 6:00 p.m.-Regular Session
- E. Monday, July 10, 2017, 4:00 p.m.-Special Session
- F. Thursday, July 20, 2017, 6:00 p.m.-Regular Session

NOTE; The above meetings of the Kanawha County Board of Education, unless otherwise indicated, will be held in the Board of Education Building, 200 Elizabeth Street, Charleston, WV.



**ADJOURNMENT**

Mr. Ryan White moved: That the Regular Session of the Board be adjourned.  
Motion was seconded by Mr. Ric Cavender and carried 4-0. The Regular Session  
was declared adjourned by Board President Jim J. Crawford at 6:42 p.m.

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President

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Secretary

djl

5/15/2017